

Request to Designate Moderate Behaviour (Category R)

GVSD Process:

1. SBT gathers information about the student as outlined on the Ministry of Education (MoE) guidelines.
2. The SBT/Case Manager obtains parent consent located on the student page in the [GVSD Referral app](#). Please provide the parents/guardians the time and opportunity to reflect and ask questions. Consent must be voluntary, and if given, can be withdrawn at any time.
3. The SBT/Case Manager initiates a request to designate for MBS through the [GVSD Referral app](#) and upload supporting documentation outlined below.
4. The District Designation Review Team will review the designation request against the [MBS Ministry of Education Auditors Checklist](#) for the designation being requested.
 - Principals will be notified whether the request meets or does not meet MoE guidelines.
 - If more detail/information is needed (from the school/home/community services), the school staff member who initiated the request will be contacted.

Please upload the following supporting documentation in the Referral App:

1. Behavioural Assessment – Please submit one of the following:

- [Behaviour Intervention/ Mental Illness Instructional Support Planning Tool](#)
- Pediatrician or GP letter with diagnosis, clinical impressions, working diagnosis
- Psychologist, Psychiatrist, BC Registered Clinical Social Worker - letter with diagnosis, clinical impressions, working diagnosis

2. School Documentation – Please submit one or more of the following

- School Based Team (SBT) Notes, impact/needs statement and/or SBT tracking form indicating from different sources to provide evidence of one or more of the following:
 - Aggression (of a physical, emotional, or sexual nature) and/or hyperactivity; and/or
 - Negative or undesirable internalized psychological states such as anxiety, stress related disorders, and depression; and/or
 - Behaviours related to social problems such as delinquency, substance abuse, child abuse, or neglect; and/or
 - Behaviours related to other disabling conditions such as thought disorders or neurological or physiological conditions